**Self Determination Local Advisory Committee**

**Meeting Minutes**

**Friday, February 21, 2020**

**10:00 a.m. to 12:00 noon**

Recorder: Sedona B. Crescent City/ Eureka/Lakeport/Ukiah/Ft. Bragg Video

**Present:**

COMMITTEE MEMBERS (*\*=Appointed By)*: Pam Jensen (SCDD\*), Kara Ponton (RCRC\*), Robert Miland Taylor (RCRC\*), Mariana Molina Nava (LCRA Designee)

REPRESENTATIVES TO THE COMMITTEE: Sheila Keys (RCRC), Sedona Bowser (RCRC), Laura Larson (SCDD)

COMMUNITY MEMBERS: Debra Ponton (Facilitator), Sherry Erickson (Community), Valerie Johnson (Community)

**Absent Committee Members:** Ronald Piazza (RCRC\*), Frank Van Curen (SCDD)

**Common Abbreviations:**

**SDP** (Self-Determination Program), **SDAC** (Self-Determination Advisory Committee), **RCRC** (Redwood Coast Regional Center), **DDS** (Department of Developmental Services), **SSDAC** (Statewide Self-Determination Advisory Committee), **SCDD** (State Council on Developmental Disabilities), **RC** (Regional Center), **SC** (Service Coordinator), **FMS** (Financial Management Services), **IF** (Independent Facilitator), **PCT** (Person Centered Training), **LCRA** (Local Client Rights Advocate)

**Minutes:**

1. Welcome, Introductions, Roll Call, and Select a Timekeeper (Robert):
   1. Participants introduced themselves.
   2. Roll call was taken and a quorum was present.
   3. Pam J. was selected as Timekeeper.
2. Review, Discussion and Approval of 01/17/2020 Minutes (Robert):

Motion Pam J. moves to accept the 01/17/2020 minutes with corrections.

Second: Kara P.

Roll call vote:

Pam Jensen (Yes) Kara Ponton (Yes)

Robert Miland Taylor (Yes) Mariana Molina Nava (Yes)

Motion PASSED

**ACTION: Pam suggested that the “progress notes” at the end of the action items not be included in the original minutes because they were not complete at the time of the meeting. Sedona will prepare an alternative for minutes and/or an Action Items Log for review and acceptance at the next meeting.**

1. SCDD Recruitment for SDAC Vacancy (Laura):
   1. An application from Jaimi Parsons in Ft. Bragg has been accepted and SCDD is working on the formal process but it will take some time. Jaimi plans to attend future meetings.
      1. Pam – Will this fill all the committee vacancies? Laura – yes.
2. DDS & RCRC SDP Newsletters (Sheila):
   1. RCRC – Sheila is planning to have an RCRC newsletter for the February meeting.
   2. DDS (01/10)
      1. What are Participant Directed Services? – These are services, equipment or supplies not otherwise provided through the SDP Waiver or the Medicaid State plan that address an identified need in the IPP that do not fit under any other service code. This item or service must decrease the need for other Medicaid services, promote interdependence and inclusion in the community, increase the person’s safety in the home environment, and the participant does not have the personal funds to purchase the item or service, and the item or service is not available through another funding source.
         1. Laura challenges the personal funds requirement and will review the Lanterman Act to verify.

**ACTION: Mariana will forward Laura the applicable section of the Lanterman Act for her to review.**

* + 1. The interview with Virgilio talks about SDP providing him the opportunity to fund his adaptive swimming and to choose his own dentist and the right Orthopedic Center or clinic for Physical Therapy on his legs.
    2. The Question of the Day asks about participating in Competitive Integrated Employment (CIE) or Paid Internship Programs (PIP) while in SDP. CIE is where the Employer hires and pays the participant. PIP is when the RC reimburses the employer for the participant’s wages. In both cases the payments are outside the Budget.
       1. Debra said at the State Council Meeting they heard a man from Cupertino Electric talk about the success they have had with PIPs and suggested someone talk to him to ask what makes them successful with their company.
  1. DDS (01/24)
     1. The Question of the Day asked if the participant uses their own money to purchase something that the IPP and team agree is needed if the FMS can reimburse the participant from the SDP Spending Plan. The participant cannot be reimbursed, but someone else can make the purchase on their behalf and get reimbursed.
     2. Robert commented on the interview with Howard, saying Robert knew Howard 31 years ago when he lived in the Los Angeles and was glad to see Howard is still involved and that Howard was involved in establishing a lot of the programs they now have.
  2. DDS (02/07)
     1. Sheila was happy to see that Katie, the Service Coordinator in the interview article, really seems to understand the person-centered process.

1. State Council Report (Kara & Laura):
   1. Kara attended the State Council Meeting and said she would forward her notes to the committee.

**ACTION: Kara will email Sedona her notes from the State Council Meeting and Sedona will forward to the rest of the committee.**

* 1. Laura reported that the State Council is very frustrated with the lack of participation in the SDP. She referred the group to page 24 and 25 of the State Council minutes that were sent out with the Agenda.
     1. Sheila said some clients drop out because they don’t want to change service coordinators, and maybe this is something we can look at differently.
     2. Debra said the orientation seemed like a lot of information and less personal, and maybe videos of current participants going through their planning meetings would make it seem more relatable.
     3. Pam suggested a simple SDP Checklist for participants to follow while establishing their SDP status.
     4. Laura asked Sheila how participants in the Pilot Program got started and Sheila said that in participant-led focus groups people supported each other.
     5. Pam mentioned that meetings with food tend to bring people in.
     6. Robert recommended the committee reads through the State Council meeting minutes and come prepared to the next meeting with questions and suggestions to address the Council’s recommendations.

**ACTION: Sedona will add to the March SDAC agenda a 30 minute item to discuss the recommendations notes by the State Council.**

**ACTION: Laura will type up the recommendations and identify what we do and need to do and send them to Sedona to forward to the committee.**

**ACTION: Committee will invite active SDP participants to attend the SDAC meetings to give their input.**

1. DDS/RCRC Update on SDP Participation Transition (Sheila): Sheila reported the following:
   1. Pending Orientations – One in Lake County, one in Humboldt County and one in Del Norte County.
   2. Independent Facilitators – some people have connected with any IFs yet because SCs have stalled. She will support the SCs who need it.
   3. Budget Certs – Sheila is working with Service Coordinators to complete the Budget Certification for participants. Several have been done, more are in progress.
   4. Pam asked what “SDP on IPP” meant on the SDP Participant Status. Sedona explained that according to DDS, one of the reporting categories is to have the IPP reflecting the active SDP status, meaning all the steps are completed and the participant is now active.
   5. Pam mentioned that disparity is still an issue with the age and language.
2. Recruitment of Independent Facilitators (Sheila): There is currently one IF based in Lake County who is working for participants in Humboldt County, Del Norte, Lake and Mendocino counties. An IF, who is based in Mendocino is working for people in Mendocino and Humboldt counties. One IF working only in Mendocino County. There are a total 6 trained IFs, 3 of which are active. Sheila provided IF training for one new person in Humboldt County.
3. RCRC Meet & Greet Planning (Sheila):
   1. The Eureka office hosted the first Meet & Greet Gathering on Feb 7th. Kara attended, along with one new participant, Laura and two IFs.
   2. There will be another gathering, now called a Self-Determination Work Group, in Lakeport on March 9th.
      1. Robert appreciates daytime hours to make public transportation accessible.

**ACTION: Someone will ask Mary B. if client committee members will get reimbursed for travel to attend the SD Work Groups and related meetings/gatherings.**

1. Resource sharing (Community):
   1. Robert – Please vote on March 3rd.
   2. Mariana – LCRA is interviewing Attorneys for the vacant position in Eureka. In the meantime, other attorney’s are assisting remotely.
2. Meeting Recap (Action Items below) –
   1. **ACTION: Pam suggested that the “progress notes” at the end of the action items not be included in the original minutes because they were not complete at the time of the meeting. Sedona will prepare an alternative for minutes and/or an Action Items Log for review and acceptance at the next meeting.**
   2. **ACTION: Mariana will forward Laura the applicable section of the Lanterman Act for her to review.**
   3. **ACTION: Kara will email Sedona her notes from the State Council Meeting and Sedona will forward to the rest of the committee.**
   4. **ACTION: Sedona will add to the March SDAC agenda a 30 minute item to discuss the recommendations notes by the State Council.**
   5. **ACTION: Laura will type up the recommendations and identify what we do and need to do and send them to Sedona to forward to the committee.**
   6. **ACTION: Committee will invite active SDP participants to attend the SDAC meetings to give their input.**
   7. **ACTION: Sedona will ask Mary B. if client committee members will get reimbursed for travel to attend the SD Work Groups and related meetings/gatherings.**
3. Adjourn the meeting (Robert): Meeting was adjourned at 11:58.

**The next meeting is set for March 20, 2020.**

*SDAC Mtg Minutes\_2020-02-21*

*Prepared by: S. Bowser (02/27/2020)*