**Self Determination Local Advisory Committee**

**Meeting Minutes**

**Friday, May 17, 2019**

**10:00 a.m. to 12:00 noon**

Recorder: Sedona B. Crescent City/ Eureka/Lakeport/Ukiah/Ft. Bragg Video

Timekeeper: Mayra O.

**Present:**

COMMITTEE MEMBERS (*\*=Appointed By)*: Robert Miland Taylor (RCRC\*), Ronald Piazza (RCRC\*)

REPRESENTATIVES TO THE COMMITTEE: Mary Block (RCRC), Sedona Bowser (RCRC)

COMMUNITY MEMBERS: Valerie Cook (RCRC), Karen Elliott (RCRC), Veronica Lewis (RCRC), Jennifer Finigan (RCRC), Jerry Freitas (RCRC), Sheila Keys (RCRC), Mayra Ochoa (RCRC), Joe Hernandez (Premier), Valerie Johnson (Independent Adult Services), Deanna Rodrick-Crosby (Parent), Sherry Erickson (Community), Margaret Ridgway (Community)

**Absent Committee Members:** Pam Jensen (SCDD\*), Kara Ponton (RCRC\*), Priscilla Ankrah (At Large)

**Common Abbreviations:**

**SDP** (Self-Determination Program), **SDAC** (Self-Determination Advisory Committee), **RCRC** (Redwood Coast Regional Center), **DDS** (Department of Developmental Services), **SSDAC** (Statewide Self-Determination Advisory Committee), **SCDD** (State Council on Developmental Disabilities), **RC** (Regional Center), **SC** (Service Coordinator), **FMS** (Financial Management Services), **IF** (Independent Facilitator), **PCT** (Person Centered Training)

**Minutes:**

1. Welcome, roll call, and select timekeeper – Roll call was taken and a quorum was not present.
2. Sign-In Sheets – Due to the increased attendance to these meetings it is easier to record if attendees sign in and sheets will be forwarded to Sedona for recording in the minutes. The sign-in is completely optional. Attendees can use their name or initials and can choose whether or not to identify themselves as committee, and organization or community, or choose not to sign in at all. Those identified on the sign-in sheet will be recorded in the minutes. This action did not require acceptance by the committee.
3. Review of 04/26/19 Minutes – No suggested changes; vote carried to next meeting.
4. SCDD Recruitment for SDAC Vacancies (Mary) – When SDAC was originally enacted there were 5 identified positions. Vicki (SCDD) indicated that there should be equal numbers for RCRC and SCDD appointments, therefore requiring SCDD to fill two vacant positions. There will be further inquiry and discussion and this topic will be carried to the next meeting.
	1. Sheila – A Ft. Bragg client has faxed in their application so one position may be filled by the June meeting. Also, if still looking for another committee member, would a parent of a child client be a good idea? Something to discuss at the next meeting.
5. DDS & RCRC SDP Newsletters (Mary) –
	1. DDS Newsletter
		1. Person Centered Planning – RCRC will have trainings available in groups at least twice a year. New Dawn in Del Norte County will have ongoing trainings. Jennifer Pittam in Lake County will also be providing 1:1 training.
		2. Question of the Day – Individuals will have more choice and flexibility in selecting services and supports.
			1. Sheila – Clients will need support realizing their authority.
			2. Parent – As a parent more information is still needed.
		3. DDS Newsletter notifications and input –
			1. If you want to receive notification of each new newsletter posted, sign up by sending an email to sdp@dds.ca.gov.
			2. If you want to provide input into the context of a newsletter or wish to be interviewed for a spotlight on a newsletter, contact Liz Harrell at Liz.Harrell@sdrc.org or by phone at (442) 232-6945.
	2. RCRC Newsletter – The first edition was presented in draft form at the meeting.
		1. SDP Orientations – 1st completed, 3 currently scheduled or in process of scheduling
			1. Parent – Is this mandatory? If so, it should be clearly identified on the newsletter.
				1. Sheila – Specific meetings are not mandatory, but attendance and completion of an orientation must be met in order to proceed in the process. Sheila will update the newsletter to explain this.

Robert suggested making it bold or red, etc.

Parent suggested adding website locations for obtaining information.

Sheila will make corrections and additions and also provide in Spanish.

* + 1. Financial Management Services – Tracy Stein Management is the first provider to be vendorized as an FMS for RCRC.
			1. Mary – Premier is also working on vendorization and then all RCs can utilize their FMSs.
		2. Independent Facilitators – IF training will be available in Ukiah this summer, information TBD. The State Council is also making their curriculum available for training.
		3. The next SDAC meeting will be June 14th…Mary, Sedona and Mayra will not be in attendance but Sheila has graciously agreed to facilitate the meeting.
		4. Person Centered Thinking Training – New Dawn Support Services is identified.
1. State Council Report (Robert) –
	1. The new SCDD North Regional Manager will be Laura Larson who comes from Far Northern Regional Center.
	2. Robert will be attending the State Council Meeting on Tuesday and will report back to the committee next month.
	3. The Membership Committee is meeting to conduct appointments.
	4. The Lake County SDP orientation will be next week.
2. Resource sharing –
	1. Robert Taylor just got married! Congratulations, Robert!
	2. Mary – We have formally added one participant to the new waiver, and RCRC is the first in the state to accomplish this!
	3. Parent – The orientation was really good. Thank you, Sheila and Mayra. Remember to know your audience and explain PCT specifically versus current experience for better understanding.
	4. Parent – Will more people be added to the list to replace those that withdrew?
		1. Mary – Random selection will be made from the list of individuals who completed the SDP information meeting via either in-person or by video.
3. Meeting Recap (Action Items below) –
	1. **Carry forward agenda items**
		1. **Review of April 26, 2019 Meeting Minutes, Review & Accept**
		2. **SCDD Recruitment for SDAC Vacancies, Review & Accept**
4. Adjourn the meeting – Meeting was adjourned at 11:38am.
5. **The next meeting is set for June 14, 2019.**

*SDAC Mtg Minutes\_2019-05-17*

*Prepared by: S. Bowser (05-23-198)*