**Self Determination Local Advisory Committee**

**Meeting Minutes**

**Friday, September 20, 2019**

**10:00 a.m. to 12:00 noon**

Recorder: Sedona B. Crescent City/ Eureka/Lakeport/Ukiah/Ft. Bragg Video

Timekeeper: Pam J.

**Present:**

COMMITTEE MEMBERS (*\*=Appointed By)*: Pam Jensen (SCDD\*), Robert Miland Taylor (RCRC\*), Ronald Piazza (RCRC\*), Priscilla Ankrah (At Large)

REPRESENTATIVES TO THE COMMITTEE: Mary Block (RCRC), Sedona Bowser (RCRC), Laura Larson (SCDD)

COMMUNITY MEMBERS: Sheila Keys (RCRC), Sherry Erickson (Community), Valerie Johnson (Community), Nicole Hugelshofer (RCRC), Breeanne Burris (Community), Sheli Wright (RCRC), Kim Burks (RCRC), Maia Giovannoli (RCRC)

**Absent Committee Members:** Kara Ponton (RCRC\*)

**Common Abbreviations:**

**SDP** (Self-Determination Program), **SDAC** (Self-Determination Advisory Committee), **RCRC** (Redwood Coast Regional Center), **DDS** (Department of Developmental Services), **SSDAC** (Statewide Self-Determination Advisory Committee), **SCDD** (State Council on Developmental Disabilities), **RC** (Regional Center), **SC** (Service Coordinator), **FMS** (Financial Management Services), **IF** (Independent Facilitator), **PCT** (Person Centered Training), **LCRA** (Local Client Rights Advocate)

**Minutes:**

1. Welcome, roll call, and select timekeeper – Roll call was taken and a quorum was present.
2. Review of 08/16/19 Minutes

Motion Robert T. moves to accept the 08/16/19 minutes with corrections.

Second: Ronald P.

Roll call vote:

Pam Jensen (Yes) Robert Miland Taylor (yes)

Ronald Piazza (Yes) Priscilla Ankrah (yes)

Motion PASSED

1. Community Input – Participants introduced themselves. Breeanne at 24 Hour Home Care (and FMS out of Sacramento) introduced herself.

**ACTION: Breeanne will email Sedona her full contact information and Sedona will forward to the SDAC group.** (Done)

1. SCDD Recruitment for SDAC Vacancies (Denise):
   1. Correction from last month, the applicant thought to have been approved, is still pending approval at the SCDD meeting.
   2. Discussion about how many members SDAC is supposed to have resulted in three by RCRC, three by SCDD and the Local Client Rights Advocate (LCRA). Therefore, SCDD will continue to search for a third representative. A flyer advertising this position should reflect all four Counties. Discussion about who might fill this position included someone who has a passion for this program, possibly a consumer or a parent of a minor client.

**ACTION: Laura will hand out the flyer at the Town Council Meetings.**

**ACTION: Sheila will add it to the RCRC Newsletter.**

1. DDS & RCRC SDP Newsletters (Mary):
   1. DDS (8/16)
      1. DDS has developed a budget tool to help with calculating individual budgets. A link was provided.
      2. Question of the Day – Clients selected want to know what to do first? There isn’t a 1,2,3 step process, but planning and budgets can be worked on at the same time or as available. DDS has provided a link to a flow chart that may be helpful. RCRC has adapted it to reflect more specifics related to our catchment area. This flow chart was shared with DDS and with the SDP Service Coordination Team.
      3. San Diego Regional Center hosted a “Meet and Mingle” event for participants to meet with other participants to discuss needs and challenges and to develop and learn together.
   2. DDS (8/30)
      1. Labor Day thoughts were encouraged to include Direct Care Support Workers.
      2. Question of the Day – Participants should expect providers to demonstrate they have received Person Centered Training and at the end of planning the providers should ensure a written document reflecting such training.
      3. The Principle of Confirmation ensures that all individuals should be valued and play a leadership role in their lives.
   3. RCRC (Sept 2019)
      1. DDS will be doing an additional selection to fill vacated positions. RCRC has 6 open positions due to various reasons such as moving out of state, or changed their minds due to original expectations or current situations, etc. Jennifer Parson at DDS is estimating the new draw to possibly be mid-October.
      2. Upcoming Orientations have not been scheduled yet. Sheila is waiting to hear when the new selections will happen so she can try to capture the new participants. She is currently working on a schedule for Nov.
      3. RCRC now has four vendorized FMSs, with a 5th one pending.
      4. There is an Independent Facilitator Roundtable meeting today at noon for Ukiah and Ft. Bragg. There are currently no IFs for Humboldt and Del Norte Counties; therefore there are no scheduled trainings in those Counties. Sheila welcomes any suggestions for possible IFs in those areas. Laura (SCDD) has offered to help Sheila to provide trainings.
         1. Valerie Johnson inquired about Accredited and Acumen as FMSs.
            1. Acumen is vendored already but not set up for SDP.
            2. Accredited is pending further inquiry by Sheila.
      5. All of the Pilot participants are actively enrolled and the selected participants have started the process but are not enrolled yet. Valerie J. has a client that is moving forward but not yet enrolled.
2. State Council Report (Laura): More IFs and PCP providers are needed.
   1. RCRC has one PCP provider (Jennifer Pittam) who is currently doing 1:1 meetings. Jennifer lives in Lake County but is traveling to all four Counties to provide services. For participants without an IF, Jennifer is doing their PCP. She has approximately 4-5 in process now.

**ACTION: Sedona will prepare a visual of each participant’s status for the next meeting.**

* 1. We have four FMSs and two more in process.
  2. Some participants seem to be stalling to move forward. We need better infrastructure for the outlying areas.
  3. There doesn’t seem to be any problems with the Spending Budget so far.

1. DDS/RCRC Update on SDP Participation Transition (Mary):
   1. All Pilot participants are enrolled.
   2. Selected participants are working towards enrollment.
   3. RCRC is far ahead of other RCs. Great job, RCRC!
   4. Valerie J. asked what are some barriers the Pilot group has experienced?
      1. SSP checks were not being received due to a system issue, but DDS provided a work-around and promises it will be fixed by the next round of SSP checks.
      2. There was a remodel billing issue, but that has been resolved.
2. Resource sharing –
   1. Valerie J. – The Board of Supervisors meeting is discussing the PGE power outages. It is recommended for clients to have a 3rd party verification identified so outage announcements can be received.
      1. Robert provided the PGE number to call (877-900-0743) where you can put your cell phone number and zip code in and you will receive notifications. You need to do this each year.
   2. Laura – Town Hall Meetings will include Advocates. Each meeting needs a free space that is not at RCRC offices. Various suggestions were given. Laura was grateful and will follow up.
   3. Pam – The Rotary Club has a local grant for Bike Camp Dec 30th through Jan 3rd at Alex Roabaugh Recreation Center in Ukiah. UCP suggests participants bring their bikes and they will have a mechanic to make adjustments as needed and will also provide bikes for those who don’t have one. Devon from The Bike Kitchen will actually make bikes for people. Pam is creating a flyer. Denise Gorny was very thankful for Pam’s help.
   4. Pam asked if RCRC could do a Meet and Greet like San Diego did? The RC offices can discuss this further.
   5. Robert reminded committee we need to start looking at 2020 dates.

**ACTION: Sedona to provide 2020 calendar at next meeting.**

* 1. Robert will not be at the October meeting.

1. Meeting Recap (Action Items below) –
   1. **ACTION: Breeanne from 24 Hour Home Care will email Sedona her full contact information and Sedona will forward to the SDAC group.** (Done)
   2. **ACTION: Laura will hand out the SDAC recruitment flyer at the Town Council Meetings.**
   3. **ACTION: Sheila will add the SDAC recruitment flyer to the RCRC Newsletter.**
   4. **ACTION: Sedona will prepare a visual of each participant’s status for the next meeting.** (Done)
   5. **ACTION: Sedona to provide 2020 calendar at next meeting.** (Done)
2. Adjourn the meeting – Meeting was adjourned at 11:36.
3. **The next meeting is set for Oct 18th.**

*SDAC Mtg Minutes\_2019-09-20*

*Prepared by: S. Bowser (10/05/19)*