**Self Determination Local Advisory Committee**

**Meeting Minutes**

**Friday, October 19, 2018**

**10:00 a.m. to 12:00 noon**

Recorder: Sedona B. Crescent City/Ukiah/Eureka Video

Timekeeper: Pam J.

**Present:**

COMMITTEE MEMBERS: Pam Jensen (SDAC), Kara Ponton (RCRC), Robert Miland Taylor (RCRC)

REPRESENTATIVES TO THE COMMITTEE: Mary Block (RCRC), Sedona Bowser (RCRC)

COMMUNITY MEMBERS: Jennifer Finigan (RCRC), Sheila Keys (RCRC), Mayra Ochoa (RCRC), Denise Gorny (SCDD), Valerie Johnson (Community), Debra Ponton (Facilitator)

**Absent Committee Members:** Ronald Piazza (RCRC), Mariana Molina Nava (LCRA)

1. Welcome, roll call, and select timekeeper – Roll call was taken and a quorum was present.
2. Review of 09/14/18 Minutes

Motion: Kara P. moves to accept the 09/14/18 minutes as is.

Second: Pam J.

Roll call vote:

Pam Jensen, SDAC (abstain)

Kara Ponton, RCRC (yes)

Robert Miland Taylor, RCRC (yes)

Motion PASSED

1. State Council Report (Denise) – No update, other than SDP participant letters have gone out
   1. Robert – At the statewide meeting they announced that the 2500 participants have been selected and the letters mailed. Both Robert and Kara from SDAC were selected. For RCRC there were 30 participants chosen in addition to the original 25 pilot participants.
   2. Robert – Can people still be added to the list?
      1. Mary – DDS needs to make that call but we continue to enroll interested clients.
   3. Robert – Both Robert and Kara are interested in helping with the training of the SDP participants
      1. Mary – Mary is lead on this and has noted their interest but the training is still in the planning stages
   4. Denise – How many are still on the list?
      1. Mary – 29 plus 1 new interested in Humboldt
   5. Mary went over the summary from the 10/16/18 SCDD Statewide SDAC meeting

**ACTION: Sedona to forward the email Mary went over to committee.** (Done)

* 1. Valerie – Is “Financial” taking the place of “Fiduciary”?
     1. Mary – I am guessing yes.
     2. Sheila – We’ll confirm as orientation is solidified.
  2. Pam – What is the cost range based on?
     1. Mary – I’m guessing on a scope of work per category and allow for negotiation

1. Community Input to DDS on Person Centered Planning (PCP) Presentation
   1. Committee reviewed most current comments and updates to be considered by DDS.
   2. Motion: Pam J. moves to remove the top portion with the names, change ink color to black for entire document and submit to DDS.

Second: Kara P.

Roll call vote:

Pam Jensen, SDAC (yes)

Kara Ponton, RCRC (yes)

Robert Miland Taylor, RCRC (yes)

Motion PASSED

**ACTION: Sedona to email to Jennifer Parsons at DDS.** (Done)

1. Independent Facilitator (IF) Discussion –
   1. Sheila – IF’s will be trained free of cost; PCP and SDP training is under review. Sheila will be lead on the training.
   2. Robert – How is the service coordinator (SC) training going?
      1. Mary - SC training will not take place until after the Train the Trainer orientation in December, then the SC’s will be trained.
2. Resource sharing –
   1. Robert – Thank you to RCRC and DDS for choosing Robert and Kara and other self-advocates to be accepted into the SDP. Maria was already on the pilot program but has given good advice.
   2. Pam – Recommends we reach out to the 30 accepted participants and congratulate them and let them know when orientation is in January.
      1. Mary – SC’s were notified the status of their client’s acceptance so they may reach out, but we will follow up.

**ACTION: Sedona/Mary to follow up with an email to SC’s.** (Done)

* + 1. Valerie – The letter says to go online with their UCI number to confirm, but a lot of clients don’t know their UCI number.
       1. Kara – The UCI number is on the IPP.
       2. Mary – It is not necessary for them to confirm online, that is for their own interest.
    2. Denise – There is an SCDD Open House today, and a People First Halloween Party coming up.

1. Suggested Agenda Items for November:
   1. Discuss and approve 2019 Calendar
      1. FYI – Nov 16th SDAC meeting date may conflict with possible Train the Trainer dates so we may have attendance issues.
   2. Discuss Mendocino Coastal SDAC member vacancy
2. Meeting Recap (including Action Items in bold) –
   1. **ACTION: Sedona to forward the 10/16/18 SCDD Statewide SDAC meeting summary email Mary went over to committee.** (Done with agenda/minutes email)
   2. **ACTION: Sedona to email the Community Input to DDS on Person Centered Planning (PCP) Presentation to Jennifer Parsons at DDS.** (Done)
   3. **ACTION: Sedona/Mary to follow up with an email to SC’s to confirm they have followed up with selected SDP participants.** (Done)
3. Adjourn the meeting – Meeting was adjourned at 11:20am.
4. **The next meeting is set for December 14th .**

*SDAC Mtg Minutes\_2018-10-19*

*Prepared by: S. Bowser (10/24/18)*