**Self Determination Local Advisory Committee**

**Meeting Minutes**

**Friday, May 18, 2018**

**10:00 a.m. to 12:00 noon**

Recorder: Sedona B. Crescent City/Ukiah/Eureka Video

Timekeeper: Mayra O.

**Present:**

COMMITTEE MEMBERS: Pam Jensen (SCDD), Kara Ponton (RCRC), Ronald Piazza (RCRC), David Weafer (LCRA)

REPRESENTATIVES TO THE COMMITTEE: Sedona Bowser (RCRC)

COMMUNITY MEMBERS: Jennifer Finigan (RCRC), Sheila Keys (RCRC), Mayra Ochoa (RCRC), Sheli Wright (SCDD), Debra Ponton (Facilitator)

**Absent Committee Members:** Robert Miland Taylor (RCRC)

1. Welcome, roll call, and select timekeeper – Roll call was taken and a quorum was present.
2. Nominating and Voting a Vice-Chairperson

Motion: Pam J moves to nominate Kara Ponton for Vice-Chairperson

Second: Ronald P

Roll call vote:

Pam Jensen, SCDD (Yes) Ronald Piazza, RCRC (yes)

Kara Ponton, RCRC (yes) David Weafer, At Large (abstain)

Motion PASSED

1. Review of 04/20/18 Minutes

Motion: Pam J moves to accept the 04/20/18 minutes as is

Second: Kara P

Roll call vote:

Pam Jensen, SCDD (Yes) Ronald Piazza, RCRC (yes)

Kara Ponton, RCRC (yes) David Weafer, At Large (yes)

Motion PASSED

1. Approve revised schedule changing date in September

Motion: David W moves to accept the revised schedule

Second: Pam J

Roll call vote:

Pam Jensen, SCDD (Yes) Ronald Piazza, RCRC (yes)

Kara Ponton, RCRC (yes) David Weafer, At Large (yes)

Motion PASSED

1. State Council Report – Sheli, SCDD

The RCRC flyer about the Self-Determination Program Information Meetings went out on 5/17. We are very excited that we are moving along and getting the word out and the meetings scheduled.

1. DDS Consumer Advisory Committee Meeting – Kara, RCRC

Are there any questions the committee would like Kara to take to the next meeting?

* 1. Pam – How will the first payment to the Independent Facilitator be made prior to the first budget being established?
  2. David – Will the Independent Facilitator training that was available to the southern RC’s be available to RCRC area?
  3. Pam – When will DDS stop taking names for the first 2500 rollout?
  4. Sheila – How will DDS handle the annual turnover of the budget? Is there money available to cover the gap in time?
  5. Sheli – When will the self-determination program be available?

1. Resource sharing – Continued discussion about SDP Info meetings:
   1. Sheila – We will be having an online webinar version of the information meeting available soon by having an audio recording of the script being read while watching the PowerPoint.
      1. DDS has already approved this approach with ALTA RC
      2. Should be fairly easy to do using Zoom, extra cost to include registry
   2. David – The flyer doesn’t mention the webinar option. Maybe it can be revised after the initial mailer, once the webinar is active.
   3. Sheila – I wish the narrator could be paid for her service.
   4. RCRC and SCDD computers can be used for clients who want to come in and watch the webinar.
2. Meeting Recap (including Action Items) –
   1. **ACTION: Sedona will pull the DDS SDP list prior to each SDAC meeting.**
   2. **ACTION: RCRC will notify the team when the webinar is ready.**
   3. **ACTION: Sedona to see if RCRC video conference rooms are available in other RCRC offices at same time as Info Meetings so clients can come watch the presentation remotely.**
      1. **Update the flyer to note rooms.**
      2. **Email updated flyer to all SDAC members, RCRC employees and to SCDD to be forwarded on their mailing list.**
      3. **Post updated flyer and schedule to RCRC website and Facebook.**
3. Adjourn the meeting – Meeting was adjourned at 10:41am.
4. **The next meeting is set for Friday, June 15, 2018.**

*SDAC Mtg Minutes\_2018-05-18*

*Prepared by: S. Bowser (05/21/18)*