**Self Determination Local Advisory Committee**

**Meeting Minutes**

**Friday, March 23, 2018**

**10:00 a.m. to 12:00 noon**

Recorder: Sedona B. Crescent City/Ukiah/Eureka Video

Timekeeper: Theresa Ladao

**Present:**

COMMITTEE MEMBERS: Pam Jensen (SCDD), Victoria Mayes (SCDD), Robert Miland Taylor (RCRC), Ronald Piazza (RCRC), David Weafer (LCRA)

REPRESENTATIVES TO THE COMMITTEE: Mary Block (RCRC), Sedona Bowser (RCRC)

COMMUNITY MEMBERS: Theresa Ladao (SCDD), Jennifer Finigan (RCRC), Sheila Keys (RCRC), Mayra Ochoa (RCRC), Sherry Erickson (Parent), Joe Henderson (Premier)

**Absent Committee Members:** Willie West (SCDD), Kara Ponton (RCRC)

1. Welcome, roll call, and select timekeeper – Roll call was taken and a quorum was present.
2. Review of 12/15/17 Minutes

Motion: Pam Jensen moves to accept the 12/15/17 minutes with the addition of showing Victoria Mayes was also absent.

Second: Victoria Mayes

Roll call vote:

Pam Jensen, SCDD (Yes) Willie West, SCDD (absent)

Victoria Mayes, SCDD (yes) Kara Ponton, RCRC (absent)

Robert Miland Taylor, RCRC (yes) Ronald Piazza, RCRC (yes)

David Weafer, At Large (yes)

 Motion: PASSED

1. Community Input – Participants introduced themselves. Welcome to Ronald Piazza.
2. Composition of committee Membership –
	1. County Representation – There are vacancies statewide but RCRC is full.
	2. Term Limits – There are no term limits for committee members. If a current member steps down we will advertise for replacement until the position is filled. All community members are always welcome. A discussion regarding term limits for Chair and Vice Chair and a vote was called.

Motion: Pam Jensen moves for the first Chair to have a 2 year term and the first Vice Chair to have a 1 year term, each term after that for both positions to be 2 years each.

Second: Robert Miland Taylor

Roll call vote:

Pam Jensen, SCDD (Yes) Willie West, SCDD (absent)

Victoria Mayes, SCDD (yes) Kara Ponton, RCRC (absent)

Robert Miland Taylor, RCRC (yes) Ronald Piazza, RCRC (yes)

David Weafer, At Large (abstain)

Motion PASSED

1. Nominating and Voting of Chair and Vice-Chair Positions –
	1. Chair – Robert nominated himself for Chair. No other nominations.

Motion: Robert Miland Taylor moves he be voted as Chair Person.

Second: Victoria Mayes

Roll call vote:

Pam Jensen, SCDD (Yes) Willie West, SCDD (absent)

Victoria Mayes, SCDD (yes) Kara Ponton, RCRC (absent)

Robert Miland Taylor, RCRC (yes) Ronald Piazza, RCRC (yes)

David Weafer, At Large (abstain)

 Motion PASSED

* 1. Vice-Chair – Pam nominated Victoria for Vice-Chair. No other nominations. Victoria accepted.

Motion: Pam Jensen moves Victoria Mayes be voted as Vice-Chair Person.

Second: Robert Miland Taylor

Roll call vote:

Pam Jensen, SCDD (Yes) Willie West, SCDD (absent)

Victoria Mayes, SCDD (yes) Kara Ponton, RCRC (absent)

Robert Miland Taylor, RCRC (yes) Ronald Piazza, RCRC (yes)

David Weafer, At Large (abstain)

 Motion PASSED

1. State Council Report – Robert and Theresa summarized the meeting notes from the SCDD’s Self-Determination Program Workshop Meeting on Feb 6, 2018. These minutes were also sent out to the committee prior to the meeting for review.
2. SDP Informational Meeting PowerPoint – Mary presented the DDS SDP PowerPoint presentation with speaker notes to get feedback from the committee. The intent is to keep the informational meeting very basic to just find out who is interested. Feedback from the committee included:
	1. Jennifer (RCRC-CC) – When will it roll out? Will the service coordinators get training?
		1. Each office will have an orientation/training, projected for early May. Core individuals will be identified for more detailed training.
	2. David (CLRA-EK) –Ethnicity may certainly be a factor. We need to clarify that a client’s current SC may not be the Independent Facilitator (IF) for the RC. If the SC is the IF, will they be paid from the SDP budget or by RCRC?
	3. Mayra (RCRC-UK) – How does the SDP look for clients that are children?
	4. Denise (SCDD) – How are clients and providers held accountable?
	5. Pam (SCDD) – Is there going to be a script to read? What is the difference between a service coordinator and a financial management service provider? Can an SC be an IF? Will there be a list of IF providers?
		1. Yes, the script you heard is available with the PowerPoint.
		2. SC’s resources are specific to vendored providers and duties are suggested coordination and advocacy, whereas an IF can use other vendors/non-vendored services/individuals to provide services so long as they pass a background check, and they focus specifically on the needs of their client. Although a SC technically can be an IF, utilizing an individual who is truly independent from current delivery of services is encouraged as IF will impact workload and payment of services can be complicated.
		3. Joe (Premier) – A few RC’s are choosing to offer training and will list available IF providers.
	6. Robert (RCRC, Chair) – Clients cannot be added to the SDP list until they have attended an informational meeting in the community. How will clients be informed of meetings?
		1. A detailed flyer specific to each area will go out in mass mailings once the various meetings are scheduled. The RC's website will also list meeting dates and locations.
3. Resource sharing – Robert will draft an email letter on behalf of the committee to send to CMS and ACL in support of the SDP waiver. Sedona will send the draft to the committee for review and input prior to Robert sending the email.
4. Meeting Recap / Action Items –
	1. Meeting minutes from 12/15/17 were approved.
	2. Chair and Vice-Chair of the Local SDP Advisory Committee position terms were voted in.
		1. Chair for 2 years, Vice-Chair for 1 year first term then 2 years after that.
	3. Chair and Vice-Chair of the Local SDP Advisory Committee people were voted in.
		1. Chair – Robert Miland Taylor; Vice-Chair – Victoria Mayes
			1. Victoria resigned from committee the next day so the position is empty.
	4. Robert and Theresa summarized the SCDD’s SDP Workgroup meeting to the committee.
	5. Mary presented the SDP Information Meeting PowerPoint to the committee.
	6. **Action Item: Robert will forward a draft of a letter to CMS and ACL on behalf of the committee to show support of the SDP waiver. Committee will give input prior to Robert sending the letter.**
	7. Group agreed to meet every third Friday of the month for the remainder of the year, or as needed, to be prepared for the rollout of the Self-Determination Program.
		1. **Action Item: Sedona will provide an updated 2018 Meeting Schedule.**
5. Adjourn the meeting – Meeting was adjourned at 12:20pm.

**The next meeting is set for Friday, April 20, 2018.**

*SDAC Mtg Minutes\_2018-03-23*

*Prepared by: S. Bowser (04/01/18)*